

**Minutes from Coverack School PTFA 25<sup>th</sup> January**  
**2022,6.30pm**

<b>Item</b>	<b>Notes and Actions</b>	<b>Completed /Further Action</b>
<p>Present</p> <p>Apologies</p>	<p>Kelly Lorraine Hindmarsh            Becky Cadman            Zoe Holmes            Eseld Parker            Joan Kearsley            Peter Wood            Helen Gilchrist            Helen Martin            Adrian Tripconey            Nathaniel Hobbs            Maisie Birch- Thorne            Meg Pascoe</p>	
<p>Minutes</p>	<p>The minutes from the AGM were read and agreed.</p>	<p>Completed actions            These minutes had been sent to Michaela at school to be uploaded o the website as agreed.            Forest school went ahead with a PTFA donation of £600.00.            This was very well received by the children who benefitted immensely from this new teaching activity whilst making the most of the school field and its assets.</p>
<p>SOS Campaign</p>	<p>The SOS campaign to save the school had brought the community together for which the PTFA are very thankful and this connection must be</p>	<p>Separate meeting to be arranged to discuss the plan moving forward.</p>

	<p>kept going forward. This has been evidenced by the contribution from member's of the community in line with curriculum topics, eg, talks on the flood.</p>	
Treasurer's Report	<p>It was confirmed that the account's are up to date and filed.</p> <p>Ongoing issue to open a new PTFA bank account as due to Covid, banks have not been taking new charity account applications.</p> <p>The PTFA remain grateful to all the donations that have been received, particularly the generous support of Mr and Mrs Sanders from the Bay Hotel. Their donation paid for our new library corner, the forest school donation, and other items.</p>	<p>Kelly to try again with Becky C to apply.</p>
Just Giving Page	<p>Since this has been created, we have raised over £1300. Need to reboot this in line with our promotions.</p> <p>Helen has revalidated this page for another year.</p>	<p>Zoe and Helen to meet and work on press letter.</p> <p>Helen to check how we draw down payments.</p>
Cross Country Vests	<p>These have been collected and paid for by the PTFA. We look forward to seeing the next Cross Country runners wearing them!</p>	
Working Party	<p>Following the SOS campaign, there are now monthly meetings held with the chair of the PTFA, Eseld Parker for curriculum/volunteer coordination, the chair of Space and Secretary and the school reps of Head and usually the teacher involved in the drop-down day. We requested a Trustee be present, and we now are being joined by Carrie Gilmore. This remains a good means</p>	<p>Ongoing</p>

	of communication between all parties to build on the children's positive experience at Coverack school and further and continued enrichment of the curriculum.	
Forest School	As mentioned above, this has been a great success and it was agreed that the PTFA would be interested in supporting this further.	Zoe to discuss with Mrs Shainberg at next working party meeting.
Little Fishes	Little Fishes had several very successful sessions. This has been paused until the Spring as with Covid rising in schools, the numbers dropped. It is hoped that this will restart with further promotion and encourage new and potential parents to choose Coverack school.	Eseld to further advertise the group on social media platforms and village pages to encourage a wider reach.
Promotion	The need for promotion to secure the long term future of the school remains at the forefront. A relaunch of the Just giving page and an update of the school's activities to the community to inform them of the success of Forest school, after school club, sailing etc and a press release all needed. Promotional video has been compiled by Helen. Thanks was made and this has been very well received. Offers a way to view the school and the ethos of the teachers during the pandemic.	Banner produced and is up at school.  Nathaniel to speak to his Drone contact.  Helen/Zoe to ensure, termly update on PTFA activities and school developments to be written and included on school website and facebook page and shared to village pages.
After School Provision	ASC has started very successfully and now runs on Mondays and Tuesdays from 3.15 to 5.00pm. Wednesdays is currently in the pipeline with advert for playgroup leader active and several candidates in discussion.	After school club also in discussion and the safeguarding/first aid requirements.

	Breakfast club to be continually reviewed as need arises.	
Governor	Helen confirmed she would be keen to become a Governor. It was discussed that a Governor representative was vital for Coverack School. The Head has also informed the working party that there is a further gap for a Community Governor.	Helen to contact school  Zoe to speak to Mrs Woodhouse about advertising the Community Governor Slot asap.
Fundraising	Ideas were discussed. School have confirmed permission for the obstacle race. This was agreed to be on July 15 <sup>th</sup> unless this collides with the Carnival, in which case it will be the Friday beforehand.  The Bay has agreed to us having a Pimms table at the Carnival again this year.  Becky and Zoe agreed to help catering wise if required as both have Hygiene certs. BBQ near the harbour discussed. Stand at RNLI. Further meeting needed to plan potential other events.	Non-Uniform day went ahead and raised £14.00.  Kelly to ask Chris, Harbour Master about potential BBQ.  Sheila Pryor to be contacted by Zoe about RNLI stall.
Car Stickers	Following our Love Coverack branding created by Nick for our SOS campaign, car stickers have been produced. Another print run to be costed up and sold in shops and events.	Kelly to check with Maisie as to how many have been sold at The Paris.
Jubilee Meeting	PTFA have been invited to attend meeting to discuss participation. School have agreed to join the children in a display of art or similar work that could be displayed.	Becky C is attending the meeting and will represent the PTFA and school.

<p>Bus</p>	<p>Kelly raised the issue of the Bus being cancelled and the potential to run our own contract with Zoar Garage.</p> <p>It was discussed which would be better for the PTFA to support, Breakfast Club or the Bus. Zoe said that if it was economically viable the bus would offer more help to parents and be better for the environment than multiple cars.</p> <p>There are at least 4 sets of interested parents.</p> <p>The route discussed to form the basis for a quote.</p>	<p>Kelly to contact Zoar and get quote and report back to interested parties.</p>
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Meeting closed 7.42pm

Date of next meeting TBC.